

Parent or teacher is concerned about an aspect of a child's learning or development.

Parent or teacher makes an appointment to meet with each other to discuss the child

Parent and class teacher discuss concerns. Child's progress and work is at age related expectations. Agree to monitor.

Parent and class teacher agree short term support (informally) and agree to meet again next half term.

Class teacher refers concerns about the child to SENCO for advice and support.

Child is not making progress despite additional support being given by the classteacher.

Child makes good progress and reaches age related expectations.

SENCO may arrange internal support for child eg work with a TA or begin an intervention.

SENCO carries out school based assessments and may set up termly meetings with parents to set and review targets on an LSP*.

Difficulties persist despite putting in additional support.

SENCO makes a referral to an outside agency.

Child makes good progress following advice from professionals.

School implements any advice from the outside agency.

If difficulties persist, the school may make an application for a statutory assessment leading to an Education, Health & Care Plan.**

*LSP = a Learning Support Plan

**Parents may request an assessment for an Education, Health and Care Plan at any point.